

Youth Scholarship Application

Greenwich Parks and Recreation is committed to making our youth activities accessible to all youth of Greenwich. To this end, the Department has established a youth scholarship program which provides financial assistance to qualifying residents. The scholarship year is January 1 - December 31 annually. A representative of the Department of Parks and Recreation may contact you to verify information. All information will be kept confidential.

Eligibility Requirements:

Greenwich resident, with an established Parks and Recreation account

Parent/legal guardian(s) of the child/children for which you are applying

Required Documentation:

Completed Youth Scholarship Application

Proof of residency (visit our website for residency information: www.greenwichct.gov/residency) If your residency has been verified for the calendar year, no need to repeat this step.

The most recent tax return* to verify total household income for parent/guardian(s) Alternatively, where applicable, the following may be submitted to verify income: Unemployment statement, SS income statement *child/children must be listed as dependents on tax return.

Additional information/documentation may be required.

How to Apply for Scholarship:

The preferred and most expeditious method of applying is via our website at: www.greenwichct.gov/ youthscholarship

STEP 1: Sign-in to your <u>Webtrac account</u> & upload your <u>proof of residency</u> AND your most recent tax return. If your residency has already been verified for the year, just upload your tax documents and move to STEP 2. STEP 2: Complete and submit your online scholarship application.*

*Alternatively, you may submit the completed Youth Scholarship Application with required documentation to Parks and Recreation via email to: lcaserta@greenwichct.org, in person or via mail to: Greenwich Town Hall, Parks and Recreation-2nd Fl., 101 Field Point Road, Greenwich, CT 06830, Attn: Youth Scholarship

Please note, incomplete applications will be returned.

Approval Process:

Once the scholarship is approved, you will receive a scholarship award letter via email which will inform you of your funding status. You will be eligible for a percentage discount of activity fees up to 75% for your dependent children for the remainder of the calendar year. Each child may be eligible to participate in one activity/section per season. Scholarship funds will not be applicable for activities registered for prior to scholarship approval. *The Director of Parks and Recreation reserves the right to adjust the % discount of activity fees awarded and/or set household limits at any time based on demand and available funds.*

How to Register for Activities After Scholarship Award:

Once you receive your scholarship award letter, you may register for available activities. You must electronically complete the PDF version of the activity registration forms and upload them via the link provided in your award letter. It is strongly advised that activity registrations are submitted a minimum of 3 weeks prior to the activity start date (but not prior to registration opening). Incomplete applications will be returned. Processing times will vary.

Additional Information:

Applicants may also be eligible for the necessary sports equipment for the activity in which they are applying, b<u>ased</u> <u>on eligibility and available funds</u>. Please contact our office at 203-622-6472 regarding equipment, a minimum of two weeks in advance of the activity start date.

If for **any** reason, your child is unable to participate in the activity, please notify the Department in writing via email to lcaserta@greenwichct.org **prior** to the start of the activity to receive a refund/credit of your portion of fees.



Youth Scholarship Application

Legal Parent/Guardian #1				
Name:	В	Birth Date:		
Address:	Z	Zip Code:		
Email:	С	Cell Phone:		
Home Phone:	W	Work Phone:		
Are You Employed? Yes No	E	Employer:		
Legal Parent/Guardian #2 (if applicable)				
Name:	В	Birth Date:		
Address:	Z	Zip Code:		
Email:	С	Cell Phone:		
Are You Employed? Yes No	E	Employer:		
Additional Information				
Are You a Client of Human Services? Yes No	C	Case Manager:		
# of Children in Household:	#	# of Adults in Household:		
Dependent Children In Household				
Child's Name	Birth Date	•	School	
Please State Reason for Assistance:		1		

Please State Reason for Assistance:

I certify that all the information provided in connection with this Youth Scholarship Application is true and complete to the best of my knowledge and belief. I consent to the disclosure of such information for purposes of income verification related to my application for financial assistance. I understand that any willful misstatement of material fact will be grounds for disqualification. Funding for scholarships is limited. By accepting scholarship funds, the parent/guardian agrees to the commitment of the child's full participation in the activi-ty. Scholarship recipients with poor attendance or considered a "no show" will be eliminated from scholarship consideration for the dura-tion of one year. Repeat offenders will be permanently eliminated from consideration.

Signature of legal parent./guardian #1 or #2

Print name

___/20_ Date

Town of Greenwich Parks and Recreation—Anti-discrimination Policy

It is the Town of Greenwich's policy to provide full, equal and noniscriminatory access to its park facilities, beaches and recreation areas in accordance with applicable state and federal laws. The Town's park facilities, beaches and recreation areas are open to all Town residents and other members of the general public admitted thereto in accordance with, and subject to, applicable state and federal laws, and ordinances, and regulations promulgated by the Director of Parks and Recreation and the Selectmen. It is the policy of the Town of Greenwich that Il Town ordinances, regulations, policies and rules with respect to the Town's park facilities, beaches and recreation areas are applied consistently without regard to race, creed, color, national origin, ancestry, sex, sexual orientation, marital status, lawful source of income, mental retardation, mental disability or physical disability, including but not limited to blindness or deafness or any other legally protected classification. The Town complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities. If you require an accommodation to participate, please contact the Commissioner of Human Services at 203-622-3800 or demetria.nelson@greenwicht.org as soon as possible in advance of the event.							
Office Use Only:							
HH#:	_Approval:	<u>%</u>	Date:	_!	_/202		